



2008 ANNUAL PLAN AND ANNUAL REPORT
FROM ECML PROJECT COORDINATORS

Project title and acronym	LACS: Language Associations and Collaborative Support
Coordinator	Terry Lamb
Project team members	Sigurborg Jonsdottir, Lucka Pristavec, Janina Zielinska; associate partner: Nicole Thibault
Programme consultant	Frank Heyworth

Annual Project Plan			Annual Project Report		
To be filled in, discussed with your programme consultant and submitted to the ECML by 31 January 2008			To be filled in and submitted to the ECML by 30 November 2008		
	Purpose	Reference and reporting format		Purpose	Reference and reporting format
Report from: Project coordinator Addressee(s): The ECML Secretariat	To produce an agreed annual plan for the project, stating the desired outcome of the year's work, what the activities will be, what different outputs are to be produced, how the work will be evaluated at the end of the year.	The basic reference documents for this plan are: <ul style="list-style-type: none"> • the framework for ECML programme evaluation; • The reporting procedures for the ECML programme 2008 – 2011; • the project description submitted to the ECML in 2 languages. 	Report from: Project coordinator Addressee(s): The ECML Secretariat and the programme consultant	To produce an annual report for the project, as material for the ECML's report to its Governing Board. It is based on the annual project plan.	The report is based on the annual plan as well as on the project description. Submission of the annual report 2008 together with the annual plan for 2009.

For terminology please see "Framework for ECML programme evaluation": http://coordination.ecml.at/Portals/3/documents/Evaluation_Approach.doc



<p>Item 1</p> <p>What do you plan to have achieved by the end of the year (in relation to the project outcomes / project aim; C5 in the project description)?</p>	<p>Annual report on item 1</p>
<p>1. To have disseminated the overall programmes (previous and current) of ECML projects to FIPLV members attending planned meetings, and at the AILA World Congress.</p> <p>2. To conduct an initial mapping activity (through a questionnaire) with regard to the ways in which language teacher associations (unilingual and multilingual) are organised (nationally, regionally and locally) in order to support their own networks of members through practical interventions (workshops, publications, newsletters, websites and web fora etc) as well as through opportunities to influence policy.</p> <p>3. At planned meetings of FIPLV, to begin to explore the notion of dissemination itself, and associated opportunities, challenges and solutions. This includes the issue of collaboration with other associations/organisations as well as innovation in the use of new technologies.</p>	<p>1. FIPLV members have been informed about this important collaboration with ECML through the World Council meeting held in Graz in April 2008 and through the FIPLV newsletter. The World Congress will be held in 2009.</p> <p>2. A questionnaire was designed and distributed to members of FIPLV, FIPF and IDV, focusing on association activity in the areas of dissemination and policy influence. The returns were analysed and presented at the AILA Congress in August 2008, and provoked considerable interest in the activities of a wide range of language teacher associations. The paper also provided an opportunity to disseminate more generally the work of both ECML and FIPLV. The plan now is to resend the questionnaires in January 2009 in order to gain more comprehensive information.</p> <p>3. There has only been one meeting of FIPLV in 2008, and the opportunity was taken to discuss the notion of dissemination in order to inform planning for the 2009 workshop.</p>
<p>Item 2</p> <p>What outputs will be produced during the year (in relation to the specific objectives of the project; C5 in the project description)?</p>	<p>Annual report on item 2</p>
<p>1. Questionnaire (in three languages) for mapping language teacher association structure and activities.</p> <p>2. Presentation of the initial mapping (Powerpoint presentations).</p> <p>3. Relevant sections of notes from planned meetings.</p> <p>4. Appropriate weblinks from and to LACS and ECML.</p>	<p>The questionnaire was devised in three languages and is about to be put onto the website alongside the powerpoint presentation delivered at the AILA congress. We are currently collating websites and other resources from a wide range of language teacher associations. It has been difficult to locate other articles etc on this theme as the project is possibly the first of its kind.</p>
<p>Item 3</p> <p>What activities are planned for the year?</p>	<p>Annual report on item 3</p>
<p>1. Expert meeting (April 2008)</p> <p>2. Meetings of the FIPLV Executive Committee and World Council (not funded by ECML) (April 2008).</p> <p>3. Attendance at the AILA World Congress (not funded by ECML) (August 2008).</p> <p>4. Attendance at the workshop for National Contact Points (September</p>	<p>These meetings all took place, though the World Council was poorly attended due to financial constraints. The AILA World Congress presentation attracted over 50 attendees, and led to useful exchanges of information on the role of language teacher associations particularly with regard to language policy. In particular, the workshop for National Contact Points was successful in raising the profile of the project in a range of European contexts. Since the meeting, the coordinator has received notification that the</p>

2008).	Norwegian association has been revived, for example.
<p>Item 4</p> <p>How will you use your project website (forums, chats, resources etc.)?</p>	Annual report on item 4
<p>1. To upload the products developed in 2008 in order to provide information on project developments.</p>	<p>This has not been well developed in 2008 and needs urgent attention in January 2009. This is because of additional responsibilities which the coordinator has had to take on this year, but which are meant to be reduced in early 2009. It is planned to continue to collate useful websites from all language teacher associations, including their own websites, as well as to locate any relevant studies on dissemination.</p> <p>The website will also be used in preparation for the workshop to be held late in 2009.</p>
<p>Item 5</p> <p>What activities are planned this year for disseminating the work of the project to the stakeholders for whom the project is designed (in relation to the project dissemination plan; D4 in the project management plan)?</p>	Annual report on item 5
<p>All of the activities in items 3, 4 and 5 above.</p>	<p>There is now worldwide awareness of the LACS project and the work of the ECML as the questionnaire has been widely distributed (and will be again to stimulate further responses). The coordinator has received a number of expressions of interest from colleagues around the world, and these will be followed up in 2009.</p> <p>One issue to be addressed, however, is awareness of FIPF and IDV executives about the significance of the project. They have approved their participation but do not appear to be as aware as they could be of the implications for them of this partnership.</p>
<p>Item 6</p> <p>List the indicators of achievement that will enable the success of the year's work to be evaluated (in relation to the evaluation plan of the project (D3 in the project management plan).</p>	Annual report on item 6
<p>1. Greater awareness of ECML activities amongst those attending the above events.</p> <p>2. The number and quality of returns to the questionnaire survey.</p> <p>3. Comments and questions arising from the AILA World Congress presentation.</p> <p>4. Quality of the project website.</p>	<p>The project is still in its early days but the questionnaire has been significant in raising awareness. By August when the data was analysed there had been 35 returns, including 7 multilingual associations, 19 French teacher associations, and 9 German teacher associations. Others were received later and will be analysed in 2009b when additional returns have been made. Some 50+ people from around the world attended the AILA Congress presentation in Essen in August, and the coordinator was invited to link into a project on language policy being run in Finland. The workshop for National Contact Points was also well attended by ECML member state</p>

	representatives. Unfortunately the project website has not been fully exploited yet but this will be rectified in 2009.
Item 7 Are there any special resources / support you would like from the ECML?	Annual report on item 7
No.	
Date completed :	
Item 8 Programme consultant's comment	What is your overall evaluation of this year's work in the project? Mention any particular achievements which it would be important to refer to in the ECML's annual report.
	Write a brief news item as the annual project bulletin for your public project website
Date completed :	
Comment of consultant has been taken into account Revised version completed :	Date completed :